

IF APPROVED BY THE PZC

- [6] **Site Plan Release.** Applicant meets with staff planner and documents that all jurisdictional agency permits and approval conditions are satisfied. Planner releases approved site plans to applicant.
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- [7] **Building Permit Issuance.** Applicant coordinates directly with the building division and obtains building permit. [Note: concurrency and impact fee obligations must be finalized prior to building permit issuance.]
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- [8] **Project Construction.** Applicant has project constructed.
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- [9] **Certificate of Occupancy (C.O.) Issuance.** Applicant requests inspections of all site improvements. Inspections performed by various departments and staff "sign-offs" obtained. C.O. issued by building division. Use/occupancy of new facilities allowed to commence.

TIMEFRAMES SHOWN are typical for a project for which the applicant is able and willing to "turn around on" quickly during the 2 week response period covered in the first part of STEP 4.

TIMING OF STEPS 6-9 are dependent upon decisions and actions by the applicant and the applicant's ability to obtain any necessary jurisdictional agency permits. Therefore, timeframes for these steps may vary greatly from project to project.

TIME SAVER: an applicant may save time by having any necessary building plans reviewed prior to site plan application approval. For more information contact the Building Division at 226-1275.