

**APPLICATION FOR REGISTRATION
INDIAN RIVER COUNTY/CITY OF VERO BEACH
STATE REGISTERED CONTRACTORS**

\$50.00 FEE

DATE: _____

TYPE OF CONTRACTOR: _____

BUSINESS NAME: _____

QUALIFIER NAME: _____

MAILING ADDRESS: _____

PHYSICAL ADDRESS: _____

QUALIFIER DL#: _____ QUALIFIER D.O.B. _____

BUSINESS FAX: _____ BUSINESS PHONE: _____

BUSINESS E-MAIL: _____ CELL#: _____

The following is required to be submitted along with this application:

1. Copy of Fl State Registration
2. Proof of Florida Block & Associates Exam from Sponsor
3. Copy of Business Tax Receipt/Occupational License
4. Certificate of Insurance (**General Liability & Workers' Compensation**) made out to Indian River County Building Department, 1801 27th St, Vero Beach, FL 32960
OR Workers' Compensation Exemption
5. Copy of Qualifiers Drivers License

I hereby agree to keep the required insurance in force, and to procure a City of Vero Beach or Indian River County Occupational License prior to opening a place of business inside these jurisdictions.

QUALIFIERS SIGNATURE

QUALIFIER PRINT NAME

STATE OF FLORIDA, COUNTY OF INDIAN RIVER:

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by

_____ who: _____ is personally known by me – OR – produced I. D.

_____ (TYPE OF IDENTIFICATION)

NOTARY PUBLIC

SEAL:



BUILDING DIVISION
CONTRACTOR LICENSING DEPARTMENT
772-567-8000
FAX #: 772-770-5333

**INDIAN RIVER COUNTY/
CITY OF VERO BEACH**

COMPETENCY CARD PROCEDURES

STATE REGISTERED APPLICANTS:

1. Complete application form for State Registered Applicants.
2. Submit copy of current Florida State Registration.
3. Submit original **LETTER OF RECIPROCITY** for Florida Block & Associates exam results (minimum passing grade = 70%) by mail, fax or hand carried in a sealed envelope from your sponsor.
4. Provide Certificate of Insurance (General Liability & Workers' Compensation) made out to:

Indian River County
Building Division
1801 27th Street
Vero Beach, FL 32960

OR Workers' Compensation Exemption.

5. Submit copy of current business tax receipt/occupational license (municipality of business).
6. Submit copy of Drivers License.
7. Submit \$50. competency card fee. NOTE: Fee is annual, competency cards expire July 31st.

REGISTERED

**THESE DOCUMENTS MAY BE MAILED, DELIVERED OR FAXED.
IF FAXED, PAYMENT CAN BE MADE WITH CHARGE CARD. COMPLETE FORM:**
http://www.irccdd.com/Applications/Credit_Card/Application.pdf

For further information, contact the Contractor License Department:

Betty Hunter, Contractor License Investigator

772-226-1800