

**INDIAN RIVER COUNTY, FLORIDA
 TEMPORARY USE PERMIT APPLICATION (LDR Chapter 972)
 FEE \$75.00**

I. Owner/Applicant Information (To be completed by applicant)

| | |
|-------------------------|-------------------------|
| PROPERTY OWNER: _____ | APPLICANT: _____ |
| ADDRESS: _____ | ADDRESS: _____ |
| PHONE #() _____ | PHONE #() _____ |
| FAX #() _____ | FAX #() _____ |
| E-MAIL _____ | E-MAIL _____ |
| CONTACT: _____ | CONTACT: _____ |

II. Subject Site Information (To be completed by applicant)

| | |
|--------------------------------------|-----------------------------|
| SITE LOCATION ADDRESS: _____ | |
| TAX PARCEL CONTROL NUMBER: _____ | |
| PROJECT NAME/# ASSOCIATED TO: _____ | |
| ZONING: _____ | LAND USE DESIGNATION: _____ |
| ADJACENT EXISTING USES: NORTH: _____ | SOUTH: _____ |
| EAST: _____ | WEST: _____ |

III. Temporary Use Information (To be completed by applicant)

| Check Appropriate Box(s) | PERMIT TYPE | PERMITTED DISTRICTS |
|--------------------------|--|---|
| <input type="checkbox"/> | Christmas Tree, Pumpkin, or Sparkler Sales Start Date: _____ End Date: _____ | Agriculture, Commercial |
| <input type="checkbox"/> | Model Homes | Agriculture, Residential |
| <input type="checkbox"/> | Temporary Construction: Office or Trailer Dimensions: _____ | All (Special restrictions: RS-1, RS-3, RS-6) |
| <input type="checkbox"/> | Temporary Meeting, Recreation, or Amusement Facility | Agriculture, Commercial, Industrial |
| <input type="checkbox"/> | Temporary Real Estate Office | All |
| <input type="checkbox"/> | Temporary Sale of Fruits and Vegetables | Agriculture, Commercial |
| <input type="checkbox"/> | Special Events: _____ Start Date: _____ End Date: _____ | Commercial, Industrial (or other properties approved for public events, e.g. fairgrounds, etc.) |
| <input type="checkbox"/> | Other (Attach letter to explain use, if necessary) Specify Use and Duration of Use: _____ | Determined by staff depending upon use |
| <input type="checkbox"/> | *RENEWAL: _____ _____ | |

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(TO BE COMPLETED BY COUNTY STAFF)

DATE RECEIVED: _____ DATE ACCEPTED: _____

PROJECT/APP REQ #: _____ TUP #: _____

REVIEWER: _____ APPROVED: _____ DENIED: _____ BY: _____

EXPIRATION DATE: _____ CONDITIONS: _____

SUBMITTAL CHECK LIST:

| | YES | NO |
|---|-------|-------|
| Complete Application | _____ | _____ |
| Application Fee \$75.00 (payable to: Indian River County) (Must be business/corporate check for special events) | _____ | _____ |
| 3 copies -- Sketch of How Proposed Temporary Use is to be Organized and Operated (see below for more details) | _____ | _____ |
| \$200.00 (Two hundred dollar)* cash clean up bond (<u>Separate check from fee</u>) Personal checks not accepted by business/corporation run events. Must be Business/corporation check (Transient merchants, temporary sales events, Special events only) | _____ | _____ |
| Copy of Indian River County Occupational License (Transient merchants and temporary sales events only) | _____ | _____ |

*NOTE: Where temporary driveway or drainage improvements are to be placed within county road right-of-way, county engineering staff may require a \$300.00 removal and restoration cash bond in addition to the \$200.00 clean-up bond.

*Renewals: When renewing a construction trailer/office or sales trailer/office you **MUST** provide a letter from the governing party for the project stating that it is okay for the trailer/office to be renewed and remain at that location.

Sketch details (see Chapter 972 for more specific requirements related to your specific request):

- (1) Site dimensions;
- (2) All required setback lines;
- (3) Location and dimensions of all temporary structures being proposed;
- (4) Parking spaces and wheel stops denoted as specified in Chapter 954;
- (5) Adjacent roads and road rights-of-way and easements;
- (6) Location and dimensions of all signs to be used.

Parking Requirements (for construction trailers/sales offices that require or indicate parking provided):

1. Refer to Chapter 954.07
2. Denote a handicapped parking space detail on the plans, per FDOT Standard Index 17346, 2004 Edition. See Sheet 10 of 13 of the following link: www.dot.state.fl.us/rddesign/rd/rtds/04/17346.pdf