

Sanitary Sewer Sub-Element Evaluation and Appraisal Report (EAR) Proposed Work Plan for Utilities Advisory Committee

Staff: Sasan Rohani

Meeting Date	Agenda Item	Description of Info. Submitted to UAC	Committee/Staff Action Requested
January 4, 2007	EAR Requirements and IRC EAR Public Participation Plan	State requirements for preparing an EAR, including public participation requirements.	Review and discuss State EAR preparation requirements and review and discuss the process for public participation.
	EAR Work Plan	Table listing proposed EAR steps with UAC meeting dates.	Review and discuss EAR Work Plan.
May 2007- April 2008	Comparison of Baseline Data with Current Data	Table/Matrix comparing data within the adopted SS Element (1998) to new data (2005/06).	Discuss changes in data and the significance of the changes to Sanitary Sewer infrastructure/services within the County.
	Analysis of Data, Identification of Trends, and Identification of Major Issues Related to provision of services	Analysis of SS data, development trends, and identification of major issues related to installation of infrastructure and provision of services.	Analyze SS data, and identify trends, including development trends, conditions, and major issues related to installation of infrastructure and provision of services.
May 2007-April 2008	Sanitary Sewer Objectives	Listing of each SS objective with a narrative describing status of achievement.	Review the achievement of SS Objectives. Determine why certain objectives may not have been achieved and offer suggestions for changes.
	Sanitary Sewer Policies	Listing of each SS policy with a narrative describing status of implementation.	Review the implementation status of each policy. Determine why certain policies have not been implemented and offer suggestions for changes.
	Future Actions & Anticipated Amendments	Text and tables stating/listing potential future actions and future amendments. Specific recommendations will be provided for policies.	Comment on potential future actions and future amendments.
May 7, 2008	Draft Sanitary Sewer Sub-Element	UAC to review Draft SS and provide comments	Review and comment
April 24, 2008	Draft EAR	PZC workshops to review Draft EAR and provide comments.	Review and comment.

Meeting Date	Agenda Item	Description of Info. Submitted to UAC	Committee/Staff Action Requested
October 9, 2008	Final Draft EAR (public hearing)	PZC public hearings to review entire Proposed EAR	Recommend to BCC to transmit the Draft EAR to DCA for review
November 18, 2008	Final Draft EAR (Public Hearing)	BCC Public hearing to review entire Proposed EAR	BCC Approval of the EAR for transmittal to DCA

Acronyms

EAR = Evaluation and Appraisal Report
PZC= Planning and Zoning Commission
UAC meets 1st Thursday of every Month

UAC= Utilities Advisory Committee
BCC= Board of County Commissioners

SS= Sanitary Sewer Sub-Element